

**MINUTES OF HUGGATE PARISH COUNCIL MEETING**  
**Monday 16<sup>th</sup> September held in St Mary's Church**

In attendance

Clive Owen (Chair), Claire Myers, Vicky Knocker, Stewart Middleton and Sophia Hobson  
Penny Hudson - Clerk

1. Apologies were received from Jane Thorpe and Kevin Ashurst (both for personal reasons).
2. Minutes from the Council meeting on 15<sup>th</sup> July were approved and signed.
3. There were no declarations of interest in respect of any agenda item.
4. Matters arising – Update on Councillors.  
Sophia Hobson and Stewart Middleton resigned as they are both leaving the village.  
It was agreed to co-opt Linda Davey on to the Council.  
Clive will approach two more potential candidates.
5. Finance – Penny confirmed the bank balance. The following payments were agreed:
  - a) 16.5 hours to clerk for July and August
  - b) £47.00 to HMRC
  - c) £28 to P Hudson for Auditor (Pear Tree Bookkeeping Services)
  - d) £21.76 to P Hudson for office supplies (Cartridge People.com)  
ERYC will be invoiced for the Muslim Hikers event expenses.  
The Annual Governance return for 2023/24 has been submitted and approved by the external auditor.
6. Planning applications – Planning Consultation for 24/02239/PLF Pinfold, Driffield Road has been approved by ERYC.
7. Village maintenance / issues were discussed:
  - a) A tree survey will be arranged for the pond, green and car park areas
  - b) The artwork project will be completed once backing board has been purchased, the notice boards will then be upgraded
  - c) Speed Monitoring – it was agreed to pursue the Auto Speed Watch option and apply for a grant. ERYC will be contacted to complete a site survey.
  - d) Claire and Pete will adopt the remaining tyre planters
  - e) The council meetings will return to the JuliArnos Room for the rest of the year
8. The WhatsApp groups and website were reviewed – no actions required.
9. Mail - the following were noted and appropriate actions taken - Notification of exemption from PKF Littlejohn LLP, ROSPA Inspection, Deputy Crime Commissioner, Council Tax Support Consultation, Community Governance Review, Cost Free Park Equipment
10. Items for Huggate News –Thanks to Church for hosting the village meeting and providing refreshments, Council Tax support consultation, welcome to new councillor and thanks to Sophia and Stewart.
11. Next Meeting - Monday 21<sup>st</sup> October 2024 at 7pm in the JuliArnos Room.

Penny Hudson - Parish Clerk